

## Job Descriptions

Sr. #	Designations	Job Descriptions	Qualification	Experience	Age
1	Internal Training Officer	Ensure sustainable training delivery at all levels including class room training and work place based training of TVET sector. Develop and implement new training & development initiatives for the industrial workforce to catch up with the industrial demands. Plan, design, disseminate and review the curriculum for various training programs as and when required. Create alliances with public and private sector technical training agencies, educational institutes, trade associations & chambers and industry for relevant training & development initiatives. Perform other duties and responsibilities as required.	Bachelors in Engineering / Computer Sciences / IT	07 years experience out of which 05 years of relevant experience in TVET sector with proven track record of designing, implementing and managing technical training programmes	29 - 42 years